

# Port Weller Code of Conduct 2016-17

**We believe at Port Weller that positive behaviour must always and simply be based on three principles: respect for oneself, respect for the worth and dignity of others and respect for one's own and others' property.**

## School-Wide Expectations

### Treat yourself, schoolmates, staff, guest teachers, parents and other guests with RESPECT.

- Treat others as you wish to be treated.
- Use good manners.
- Respect people's personal space.
- Refrain from teasing, calling people names and using putdowns. Include ... don't exclude!
- Use polite language.
- Wait your turn.
- Refrain from making racist, sexist or homophobic comments.
- Follow staff directions promptly and politely.

### Use a quiet, respectful voice inside the school.

#### Dress for school.

- A neat, clean and respectful appearance is important.
- Any clothing bearing messages should be positive and inclusive.
- Hats are to be off while in the school building.
- Proper indoor and outdoor footwear when weather is wet or snowy.
- Appropriate gym attire and footwear.

### Move safely inside the school at all times.

Have the equipment necessary to do your work (pencil, eraser, pen, ruler, etc). When you are leaving your classroom to work elsewhere, plan ahead and take what you need. Remember to take your belongings with you when you return to your classroom and tidy up after yourself.

Deal with conflict in a peaceful way - fighting is never a good choice. Get help from an adult to solve the problem if necessary. If you witness fighting get an adult to help right away. Do not get involved. Play fighting is not a safe idea at school.

Physical acts - headlocks, wrestling, play fighting, pushing, shoving, tripping, spitting, pinching, biting, kicking, throwing things (including snowballs) at people and hitting - are not good choices.

Any witnessed acts of violence or unkind treatment toward others are to be brought to the attention of an adult as soon as possible so that we may help.

Laser pointers, shock toys, fireworks, lighters, matches, and violent toys or dangerous articles are not to be brought onto school property.

We ask our students not to pick up debris from the school yard without the awareness of staff. This would include garbage, glass and sticks. **Sticks can become dangerous if not used carefully.**

We ask that students **do not share food** of any kind while at school unless permitted by a staff member.

**Be a good sport and a peacemaker. Choose KINDNESS always!**

When the bell (or whistle) to end fitness break rings, **quickly stop your games or activities** and go to your line up area.

- Quietly wait for supervisors instructions before entering the school.
- Bring in any equipment that you brought outside with you.

**Treat school equipment with respect** and use it in the way it was intended to be used.

**Leave an area as tidy as or tidier than it was when you arrived.** Use the recycle bins for recyclable materials and garbage cans for garbage. If you aren't sure what you can recycle, please ask for help. This is especially important in the lunchroom.

**When representing the school** as a team member or when on a school excursion, students are expected to conduct themselves in an exemplary and positive manner.

**Any electronic device** (iPhone, iPad, iPod, android) that is brought to school **must not be visible** (kept either in a backpack or pocket) **during the school day** UNLESS it is being used for instructional purposes as directed by the teacher or administrator. *We advise our students to keep all electronics at home to avoid damage or theft or misuse.*

**Respect the belongings of others** - do not put your hands in another students' desk or backpack. Do not touch, hide, steal or throw away the belongings of others.

We as a school recognize that positive behaviour is essential to the development of responsible and self-disciplined citizens and to the operation of an effective school.

Possible Consequences for not respecting the School Code of Conduct:

Team work (staff, parent, and student) is necessary to come up with fair, workable consequences. The range of consequences is dependent on the frequency and severity of a child's misconduct. While fairness is critical, each child has to be considered as an individual. The following range of consequences is intended to protect the rights and safety of all students. Thank you ahead of time for your support.

1. **Verbal** - The first consequence of misbehaviour is usually verbal. This will be given quietly and clearly.
2. **Office Visit** - Student will be asked to visit the office for a talk with administration. Student's agenda and/or phone call will indicate if your child has had a visit to the office.
3. **Parental Involvement** - May take the form of a phone call (from teacher or office), or a letter home. Incident reports/Bus reports are sent home always.
4. **Conference** - Child to meet with teacher and principal. At times parents might be asked to join in.
5. **Restitution** - This might include payment for repair or replacement of damaged property.
6. **Removal of Services and Privileges** - This consequence involves the removal of services, provided by the school or Board, as a result of student abuse of privileges. Privileges include lunch at school, bus transportation, and extra-curricular activities.
7. **Withdrawal from a Classroom Setting** - Where specific unacceptable behaviour is deemed to have a negative impact upon the classroom learning environment, the student is withdrawn to an alternate location to complete his or her assignments under direct supervision.
8. **Confiscate** - Take from student items or substances that are not permitted on school property. (Parents are welcome to pick up these items and take them home.)
9. **Suspension** - This is a further step which can be taken by the principal.

**We are very fortunate every day to have the opportunity to work with such respectful, hard-working students. It is very rare that consequences past #1 ever need to occur. As a staff we are so appreciative for the part that our students and parents play in ensuring that Port Weller remains a safe and happy learning environment for ALL!**